



F.Y.I.

from the Policy Unit

FYI-260

Date: February 21, 2020

SUBJECT: Settlements

Please contact the Policy Unit if you have any questions regarding these or any other changes at DCSS_POLICYQUESTIONS@azdes.gov or call 602-771-8127

The Policy Unit would like to remind staff that Settlement Requests are reviewed by the Settlement Unit. After a thorough review, the Settlement Unit will contact the CP to present a settlement offer and facilitate negotiations. It is not recommended that the NCP negotiate directly with the CP.

The Settlement Program procedures can be found in The PORT at the following location: STANDARD OPERATING PROCEDURES > ENFORCEMENT > Settlement Program. You may contact the Settlement Unit by e-mail at: DCSSSettlement@azdes.gov.

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.

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